

## **National Center for Theoretical Sciences**

### **Financial Support for Organizing Conference/Workshop**

The National Center for Theoretical Sciences organizes or co-organizes academic conference/workshop. Activity organizer may consult the main organizer of the topical program to which the activity is related to, and the main organizer will submit the application for financial support (if there is no such topical program related to the activity to be organized, one can also contact the director of NCTS for application of financial support). Activity organizer should submit the application as earlier as possible, which includes the application form, program of the activity and information concerning invited speakers. For activities of larger scale (e.g. there will be more than 10 foreign scholars or 50 participants attending), organizers should submit the application in the preceding fiscal year, or at least six months before the activity.

Guideline for financial support:

1. Lecture fee (domestic):

(1) Exception: Students, NCTS' postdoc fellow and visiting scholars (who have already been supported) will not receive lecture fee. Students who are about to get their Ph.D. degree may receive lecture fee, subject to approval of NCTS' director.

(2) For a single talk: talk within 30 minutes: NTD 1,000; talk during 30 to 60 minutes: NTD 2,000; talk longer than 60 minutes: NTD 3,000.

2. Transportation fee: Reimbursed on an accountable basis. Invited speakers, students, or those who are not supported by MOST research projects, may apply for transportation fee reimbursement.

3. Accommodation fee: Please refer to Domestic Travel Expenses Report Key Points from Taiwan Executive Yuan.

4. Foreign scholars: Scholars are supported from the day before the activity to the day after the activity, per diem allowance is NTD 4,000. Airfare is reimbursed on an accountable basis and following to guidelines of Ministry of Sciences and Technology.

5. Meal: NTD 200 per person per meal. Two meals per day are supported. Signing sheet should be attached.

6. Banquet: NTD 1,000 per person per day. One banquet is supported for international conference. The expense per banquet table should not be exceeded NTD 10,000 as basis.

7. Stationery, paper, typing, photocopying: NTD 50 per person.